

ACRL, New England Chapter
Annual Reports for Committees and Special Interest Groups (SIGs)
Elements to Include in Annual Reports
May, 2010

Element	Example
Name of organization	ACRL, New England Chapter
Name of committee or SIG	Information Technology Interest Group (ITIG)
Annual report, fiscal year	Information Technology Interest Group, 2009-2010
Date of submission	5/04/2010
Submitted by (name, title within group, contact information)	Talia Resendes: co-chair tresendes@jwu.edu Laura Kohl: co-chair lkohl@bryant.edu
Titles of group's officers, names	Secretary: Kieran Ayton kayton@bryant.edu
Significant events (other than programs)	Two informal planning meetings were held in October & November to plan for the November program. Two planning meetings were held in February, one at Bryant University and the other at Wheaton College, to plan for the DigiCamp program.
List of Programs, can be organized topically or by date. Each program should include the following information at a minimum: <ul style="list-style-type: none"> • Topic • ACRL National strategic area, goal, and objective to which this program is tied: http://www.acrl.org/ala/mgrps/divs/acrl/about/whatisacrl/strategi_cplan/index.cfm • Location • Date • Registration fee, if any • Summary of content, names, titles, affiliations, and contact information of speakers and presenters • Length of program • Number of attendees 	Topic: Mobile Students-Portable Libraries Location: Bryant University Date: November 20 th , 2009 Approximately 65 people attended this program which featured the following topics and speakers: Pat Crawford & Jenifer Bond (Bryant University): Bryant University Kindle Initiative Joe Murphy (Yale University): Mobile Library Services Laura Kohl & Maura Keating (Bryant University): Text-Messaging and Google Voice Sarah Bordac (Brown University): Texting via Instant Messenger Talia Resendes (Johnson & Wales University): Mosio's Text A Librarian product Registration Fee: Free Event Length of Program: ½ day event Topic: DigiCamp-ITIG unConference Location: Wheaton College Date: March 12 th , 2010 Approximately 75 people attended this program which featured 4 sessions divided into three time slots for a total of 12 programs: (please note that not all the sessions are listed) -Cloud Computing

	<ul style="list-style-type: none"> -Mobile OPACs -Tech for Instruction -Social Networking -Digital Archives -Cool Web Tools -Tech to Support Faculty <p>Registration Fee: Free Event Length of Program: ½ day event</p> <p>Topic: ACRL NE Annual Conference Location: College of the Holy Cross Date: May 14th, 2010 ITIG has arranged for two speakers to speak at the annual ACRL NE conference: Erin Rushton: Optimizing Library Websites for Better Visibility Nicole Henning: It’s a Mobile World, Where Do You Fit? – Delighting Library Users with Creative Mobile Services</p>
Address of group on ACRL, New England Chapter web site	http://www.acrlnec.org/sigs/itig/index.html
Officers by title and name for upcoming fiscal year 2010-2011	<p>Co-chairs:</p> <ul style="list-style-type: none"> -Talia Resendes (tresendes@jwu.edu) - Laura Kohl (lkohl@bryant.edu) <p>Vice Co-chairs:</p> <ul style="list-style-type: none"> -Bob Scheier (rscheier@holycross.edu) -Edward Iglesias (edward.iglesias@ccsu.edu)